



Division of Professional and Continuing Education
NONPROFIT MANAGEMENT CERTIFICATE PROGRAM

Program Snapshot

- Estimated completion - 10 months!
- 8 required courses
- To meet the certificate requirements for this program students must complete each course with a grade of C or better
- Each course is 4 weeks in duration
- Each course consists of seven engaging learning modules with fixed deliverable deadlines
- Course week starts Tuesdays' and ends Mondays'

Starting the program in 2021? Here's your recommended schedule. Register for the entire program, by term or by course.

Your Start Date: Aug 31, 2022, **and Anticipated End Date:** Jun 6, 2022

1. **[Overview of the Nonprofit Sector - MGT-X800](#)**

Aug 31, 2021, to Sep 27, 2021

Course Materials: All materials shared via Blackboard

2. **[Developing Effective Nonprofit Boards - MGT-X806](#)**

Sep 28, 2021, to Oct 25, 2021

Course Materials: All materials shared via Blackboard

3. **[Attracting and Retaining Volunteers - MGT-X804](#)**

Nov 02, 2021 to Nov 29, 2021

Course Materials: All materials shared via Blackboard

4. **[Introduction to Fundraising - MGT-X801](#)**

Nov 09, 2021 to Dec 06, 2021

Course Materials: Text, *The Nonprofit Development Companion: A Workbook for Fundraising Success* by Brydon M. DeWitt, available at [Amazon.com](https://www.amazon.com) or your local bookstore.

5. **[Managing Today's Nonprofit Teams Through Effective Risk Management - MGT-X802](#)**

Jan 11, 2022, to Feb 07, 2022

Course Materials: *Employer's Legal Handbook, The: Manage Your Employees & Workplace Effectively* by Fred S. Steingold, available at [Amazon.com](https://www.amazon.com) or your local bookstore.

6. **[Fundamentals of Program Evaluation - MGT-X807](#)**

Mar 01, 2022 to Mar 28, 2022

Course Materials: All materials shared via Blackboard

7. **[Digital Marketing for Nonprofit Professionals](#)**

Mar 29, 2022, to Apr 25, 2022 - New Course! Registration opens December 2021

8. [Introduction to Nonprofit Financial Management - MGT-X803](#)

May 10, 2022 to Jun 06, 2022

Course Materials: Text, *Streetsmart Financial Basics for Nonprofit Managers, 4th edition* by Thomas A. McLaughlin, available at [Amazon.com](#) or your local bookstore.

Don't forget to lock in your certificate!

Add the one-time certificate fee of \$45 at check out or contact us, at continuinged@sandiego.edu

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