



2018

SUMMER

Courses & Programs

English Language Academy

Online, Customized Study,
and Classroom

sandiego.edu/EnglishLanguageAcademy

619.260.8887 | 888.983.3976

SHARE WITH FRIENDS
AND COLLEAGUES

English Language Academy

ADVANCE YOUR ACADEMIC AND PROFESSIONAL GOALS

Learn English on the beautiful campus of the University of San Diego

Located on the beautiful campus of the University of San Diego, the English Language Academy (ELA) can help you improve your English skills and achieve academic/professional success. We understand that each student has different educational goals. Our qualified and experienced staff and instructors will help you develop your English skills with intensive preparation courses and exceptional educational services.

We offer:

- ▶ Learning English on an American university campus
- ▶ Highly qualified, experienced instructors, with a minimum of a Master's degree
- ▶ Small class sizes (10-15 students)
- ▶ State-of-the-art computer technology in each classroom
- ▶ Assistance with issuing I-20s
- ▶ Optional dormitory or apartment housing
- ▶ Beautiful Southern California weather (21° Celsius average year-round)
- ▶ Certificate of Completion after successfully completing the program

Studying abroad can be one of the most exciting experiences of your life! The English Language Academy (ELA) offers a total immersion experience, where you can improve your English and also enjoy San Diego – a beautiful city in Southern California.



English Language Academy, University of San Diego

The English Language Academy offers an Intensive English Language Proficiency Program that helps to improve and strengthen the skills of non-native speakers so they can fulfill the academic requirements of a college or university.



Learn more at SanDiego.edu/EnglishLanguageAcademy
englishacademy@sandiego.edu | Call: (619) 260 – 8887 | Fax: (619) 260-8833



IELP Admission Process

Academic Calendar Each academic year, ELA schedules two 14-week preparatory IELPs fall and spring, and one 10-week program in the summer.

SPRING 2018 (14 weeks)	SUMMER 2018 (10 weeks)	FALL 2018 (14 weeks)
<p>Application Deadline Friday, December 15, 2017</p> <p>Orientation & Check-in Tuesday, January 16, 2018 (mandatory)</p> <p>Classes Begin Monday, January 22, 2018</p> <p>Classes End Friday, May 4, 2018</p>	<p>Application Deadline Friday, April 20, 2018</p> <p>Orientation & Check-in Tuesday, May 22, 2018 (mandatory)</p> <p>Classes Begin Tuesday, May 29, 2018</p> <p>Classes End Friday, August 3, 2018</p>	<p>Application Deadline Friday, July 27, 2018</p> <p>Orientation & Check-in Tuesday, August 28, 2018 (mandatory)</p> <p>Classes Begin Tuesday, September 4, 2018</p> <p>Classes End Friday, December 7, 2018</p>

Intensive English Language Program Cost	
Registration Fees	
Application Fee	\$200 (non-refundable)
Deposit	\$500 (non-refundable and credits towards tuition)
Health Center Fee	\$110 (non-refundable)
Student Association Fee	\$75
Book Fee	\$300 Spring & Fall Terms \$260 Summer Term
Program Cost	
	\$5,650 Spring term \$5,750 Fall term \$4,500 Summer term (fee does not include housing or health insurance)

How to Register for the IELP

If you have completed high school in good academic standing, you may register for the IELP by completing the instructions below. We advise you to apply in advance of the program start date in order to secure housing and an F-1 student visa.

Registration Instructions

CREATE A STUDENT ACCOUNT

1. To create your student account, go to <http://sandiego.edu/EnglishLanguageAcademy>
- a. Click on Login in the top navigation then select **Student Login**. Under “I am a new user,” enter your primary email and then Continue. Create your student profile by completing the requested information.
- b. Click submit and **you will receive two emails**; one with your username and one with your password.

UPLOAD THE REQUIRED DOCUMENTS

2. Log in to your student account after receiving the username and password. Click on **My Applications** on the left hand side tool bar to upload your documents

PAYMENT PROCESS

3. After completing your application, click on the Programs drop down menu and proceed to English Language Academy. Go to the bottom of the page and click on **Intensive English Language Certificate**.
4. Under Courses click on **ELA-X700 Intensive English Language**.
5. Select a section to enroll in, click on **Add to Cart**, then **Checkout**. Continue Checkout and follow the payment instructions

PLEASE NOTE

The remainder of the tuition balance must be paid 10 days prior to the start of the program. The ELA will send you a letter of acceptance and Form I-20 after receiving all documents. You will take your Form I-20 to the U.S. Embassy or Consulate to obtain your F-1 student visa.



Learn more or contact us at SanDiego.edu/EnglishLanguageAcademy

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Registration Instructions

Pre-Assessment Test Determines Course Placement

When you arrive at the ELA, you will be given a test to measure your proficiency in: Reading, Writing, Listening and Speaking. You will be placed in one of six levels. Once classes begin, your instructors will give a short assessment test in each class to be sure you are appropriately placed.

Post-Assessment

Once the term is complete, you will be re-tested to determine the progress you have made over the course of the semester.

Student Placements for New Students

Once you are placed in the classes appropriate for your skill level, you will receive a schedule of classes. Your Student Advisor will go over this schedule with you. Should you want to move up to a higher level, you will be required to take a diagnostic test for each class you wish to change.

Note: Students who arrive later than the day required for Orientation and Check-in will not be able to transfer in or out of classes once they receive their schedule.

Individual Course of Study

The ELA offers approximately 18-24 hours of classroom instruction per week at each level. To maintain your student visa, you must attend a minimum of 18 hours of classes per week. In addition to the core courses in reading, writing, listening, speaking, grammar, and TOEFL, the ELA offers a variety of other courses designed to make learning English fun and interesting.

SAMPLE SCHEDULE

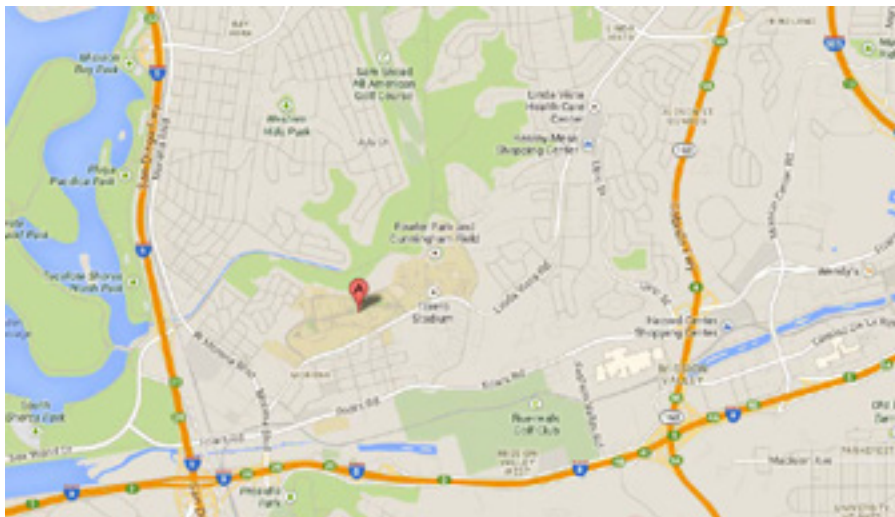
This is a sample of what your schedule might look like. (Schedules are subject to change.)

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 10:30	Reading	TOEFL	Reading	TOEFL	Reading
9:00 - 11:00					
10:45 - 12:15	Writing	Speaking	Writing	Speaking	Writing
11:15 - 12:20					
1:30 - 2:30	Grammar	Listening	Grammar	Listening	Grammar
1:45 - 3:00					
2:45 - 4:00	Electives	Electives	Electives	Electives	Electives

Directions

The University of San Diego is located 10 minutes from downtown San Diego, San Diego International Airport, Sea World, San Diego Bay and five minutes from Old Town and Mission Bay.

To access an interactive campus map online, [Click Here.](#)



► **From the North**

Use I-5 (South), exit at Sea World Drive and Tecolote Road (just past the Hilton Hotel on Mission Bay). Turn left on Tecolote Road. Right at Morena Blvd. Left on Napa Street to Linda Vista Road. Make a left at the second stoplight on Linda Vista Road, Marian Way, USD’s West Entrance.

► **From the South**

Use I-5 (North) to I-8 (East) and exit at the first exit, Morena Blvd. Follow Morena Blvd, and veer right onto Linda Vista Road. Make a left at the second stoplight on Linda Vista Road, Marian Way, USD’s West entrance.

► **From the East**

Use I-8 (West), exit at Morena Blvd. Veer right onto Linda Vista Road. Make a left at the second stoplight on Linda Vista Road, Marian Way, USD’s West Entrance.

► **When on Campus**

Professional and Continuing Education offices are located in Barcelona, first floor. Just two driveways west of the university’s West Entrance, our building is the 3-story building down-the-hill from the university’s main campus. Street parking is available to visitors leading up the hill, as well as in the West Parking Structure.



Intensive English Language Program

Improve Your TOEFL Score and Plan to Study in an American University!

The Intensive English Language Program provides non-native English speakers with specific English language skills for students seeking a U.S. university education. The English Language Academy (ELA) maintains a rigorous academic course of study, with a focus on five core skills and TOEFL preparation. Many of our successful graduates have gone on to undergraduate and graduate programs across the country.

Who Should Attend

International students who are considering entering a U.S. college or university.



Intensive English Language –10 & 14 week Program | 25 units

The English Language Academy is a premier university offering:

- ▶ Highly qualified, experienced professors
- ▶ State-of-the-art computer technology
- ▶ Average class size of 10 students with a max of 15
- ▶ Assistance with I-20s, if needed

Accreditation

ELA is a member of the American Association of Intensive English Programs (AAIEP), Association of International Educators (NAFSA), and is accredited by the Commission on English Language Accreditation (CEA).

Course Schedule and Enrollment Links	Term	Location/Format	Price
<u>ELA-X700 Intensive English Language</u>	January-May May-August August-December	USD Campus Classroom	\$5,650 Spring term \$5,750 Fall term \$4,500 Summer term (fee does not include housing or health insurance)

Application Fee (One-time fee)

\$200



Learn more or contact us at SanDiego.edu/EnglishLanguageAcademy

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General English Program

Improve your conversational skills in a relaxed environment, and take advantage of all the wonderful sights that San Diego - America's Finest City- has to offer.

Who Should Attend

International students who prefer a short-term English course, geared towards improving general communication skills.

- Developing conversational skills for use in a variety of settings such as international travel and social events
- Building vocabulary, including idioms
- Learning about American Culture

The English Language Academy's (ELA) General English Program is a four-week course for non-native English speakers who wish to improve their ability to communicate in a variety of social situations. The program offers:

- ▶ Small classes, enabling a stronger connection with instructors and other international students
- ▶ Interacting with highly qualified and experienced English as a Second Language instructors
- ▶ A communicative approach to language-learning, providing students with greater opportunities to practice their English in the classroom
- ▶ Integrated skills classes (combining listening, speaking, reading, writing and grammar); resulting in a theme-based curriculum, encouraging students to speak English as much as possible
- ▶ A certificate upon successful completion of the program

Course Schedule and Enrollment Links	Term	Location/Format	Price
ELA-X703 General English Program		USD Campus Classroom	\$1,600 Application fee: \$100 (non-refundable)

 Learn more or contact us at SanDiego.edu/EnglishLanguageAcademy
(619) 260 – 8887 | (888) 983-3976 | englishacademy@sandiego.edu

TEFL (Teaching English as a Foreign Language)

Travel and teach English in the U.S and abroad!

This pathway to TEFL Certification program is for educators and aspiring teachers who are looking for professional opportunities to develop their knowledge and skills in Teaching English as a Second, Foreign and an International Language. The program provides an introduction to understanding the structure of the English language, the process of language learning and acquisition, and the methods for teaching English as a second, foreign and international language to children, as well as adults, in academic, business, and other vocational settings.

Our TEFL Certificate program also includes a Career Workshop specifically designed to help participants in their job search. This Workshop includes practical information related to teaching ESL in various areas of the world, useful advice about the do's and don'ts of an international job search, as well as support in developing effective resume and interview skills.

Who Should Attend

Recent graduates, career changers, aspiring teachers and educators who wish to develop their competencies in the fields of TEFL and TESOL. People looking for an international experience by teaching English abroad.

ELTF-X750

Foundations in TEFL

2 units | In this course you take the first step toward TEFL Certification and will be introduced to the field of teaching English as a Foreign Language in the U.S. and abroad. You will learn the foundational concepts in the fields of language acquisition, linguistics, methods of teaching, and what it means to teach English as a global language in today's context.

ELTF-X751

TEFL Immersion

8 units | In this course you will synthesize theoretical knowledge in the field of linguistics and second language acquisition with the "practice" of creating materials and utilizing instructional methodologies in the ESL classroom. Classroom in San Diego.

Course Schedule and Enrollment Links	Term	Location/Format	Price
ELTF-X750-Foundations in TEFL	FA, SP, SU	Online/Fixed Date	\$400
ELTF-X751-TEFL Immersion	FA, SP, SU	USD Campus	\$1,134
Certificate Fee (One-time fee)			\$45



Career Advanced English Customized Programs

These programs are available as customized versions for a private schedule at your organization or at our site.

Accent Modification Professional Program

Increase Your Career Growth Opportunities with More Effective Communication Skills in Business & Social Situations!

The Accent Modification Program is a customized instructional program for people who speak English as a second language and who have average to advanced English skills. It addresses the need for effective verbal skills in every profession. Managing people, sharing new ideas, speaking on the telephone, and growing a business all require clear and effective pronunciation. A strong accent may interfere with the ability to be understood.

Who Should Attend

Attorneys, Scientists, Medical Personnel, Executives, Customer Service Representatives, Managers, or Employees who speak English as a Second Language and whose job requires clear and effective communication in English. An intermediate or above level of English is required.

Business English Program

Develop and Expand English Language Skills!

The Business English program is focused on building conversational English language skills to help business professionals comfortably converse in a business setting. Areas of concentration include vocabulary work, presentations, telephone skills, meetings and negotiations, business writing, socializing, and developing cultural competence in Business English situations. Oral skill development will include an emphasis on clear speech patterns for effective communication in spoken English.

Who Should Attend

Business professionals who speak English as a Second Language, and who want to advance in their profession and improve their business writing, presentations, and communication in an American business setting.

Contact us for customized training proposal for your organization!
(619) 260-7621 | francinechemnick@sandiego.edu



Summer International Junior Program

Kids Have Fun in the Sun and Learn English in San Diego, California!

Who Should Attend

Non-native English speakers who are between the ages of 13 and 17.

Summer International Junior Program

The English Language Academy offers a residential Summer Program at the beautiful University of San Diego campus. Beginning in end of June through mid-August, non-native English speakers who are between the ages of 13 and 17 can practice their language skills in and out of the classroom. In-class instruction includes skill development in reading/writing and listening/speaking. Students can use their new skills as they participate in field trips, activities, and social events in the afternoons and on weekends.

- ▶ An intensive all-English environment to practice and refine language skills
- ▶ Afternoon cultural workshops
- ▶ Field trips that provide opportunities to interact with the local population to reinforce English and culture
- ▶ Small class sizes of 8 average, 10 maximum
- ▶ Flexible program options with a minimum of 2 weeks

SUYP-X780

Summer International Youth + Discover Southern CA

In-class instruction includes skill development in reading/writing and listening/speaking. Students can use their new skills as they participate in field trips, activities and social events in the afternoon and on weekends.

Contact Francine Chemnick for more information about the Summer International Junior Program!

Call: (619) 260-7621 | (888) 983-3976 | Fax: (619) 260-8833 | francinechemnick@sandiego.edu

Course Schedule and Enrollment Links	Term	Location/Format	*Price
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[SUYP-X780-Summer International Junior Program + Discover Southern CA](#)

Weeks available from:
July 2-August 10, 2018
All courses : 9:00-12:30 PM

USD Campus *Varies by # of weeks

Additional Options	Location/Format
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Junior Program + Homestay

Students may now choose between residential or homestay accommodations. Homestay offers single and double rooms with an American host family, breakfast & dinner with family and lunches on campus Monday-Friday.

Junior Program + Surf

Students have an opportunity to add surf lessons to their activity program. Lessons are 3 times per week @ 90 minutes (Monday, Wednesday, and Friday). Private transportation provided to lessons and back to campus. English Language Academy staff with students at all times. Certificate of completion and surf school t-shirt provided.

Join Our Team Of Accomplished Practitioner Instructors!

Do you want to teach and develop knowledge and skills in others?

Professional and Continuing Education (PCE) is continually growing, expanding, and updating a wide variety of courses and programs of study. Last year alone, there were over 35,000 enrollments in over 400 courses. Many of those courses were new.

As part of a top ranked university, PCE hires instructors who are experienced practitioners that can develop and/or teach in a stimulating and participative learning environment for students. Being an instructor is a rewarding role for anyone that has knowledge and practical real-world experience. If you are currently an instructor or ready to become one as an expert in your field, contact us.

Contact Us to Discuss Your Interests and apply to be an Instructor or Subject Matter Expert.

Business Programs

Lori Deaton, Program Manager
(619) 260-4780 | lideaton@sandiego.edu

English Language Programs

Francine Chemnick, Director
(619) 260-7621 | francinechemnick@sandiego.edu

Paralegal Programs

Tara Murphy, Director
(619) 260-4579 | taramurphy@sandiego.edu

Test Preparation

Cathie Barclay, Program Manager
(619) 260-5954 | cbarclay@sandiego.edu

Customized Programs

Juliana Hinch, Director
(619) 260-7699 | jhinch-09@sandiego.edu

Third Party Recruiters, Agents & International Students

The English Language Academy (ELA) at the University of San Diego (USD) is looking for agents with connections in different parts of the world who are interested in recruiting students to one of the top English language programs in the United States. ELA draws a large number of students for its effective, quality programs offered on the beautiful USD campus in San Diego, and welcomes new agent applicants to help expand our network.

Our Intensive English Language Program, for example, prepares students for academic study in the U.S. with customized core and elective courses. Each student receives a personalized course schedule that is based on current English proficiencies assessed on 6-levels of English comprehension and competency.

As an advising agent and recruiter, you will be involved in activities such as contacting university counselors, students, corporations, business and professional associations and other relevant groups for the purpose of providing accurate information and recruiting prospective students.

The advising Agent is required to comply with the professional practices and policies of the University of San Diego.

English Language Academy is a member of the American Association of Intensive English Programs (AAIEP) and the Association of International Educators (NAFSA). ELA prior to partnering with a third party recruiter expects the agent to adhere closely to the standards established by the American

International Recruitment Council (AIRC) for international student placement. These standards safeguard the interest of both international students and enrolling institutions through the promotion of ethical and standards-based international recruitment strategies.

Visit the [AIRC website](#) and review the standards, then complete the Agent Profile form found [here](#) and forward to francinechemnick@sandiego.edu to apply. An Agent Agreement, Letter of Representation and promotional materials will be forwarded depending on the outcome of the reference check.

Cancellation/Withdrawal and Refund Schedule & Policies

All application, deposit, health center fees, insurance, and on-campus housing fees are non-refundable. Refunds are given through the mode of original payment. Agent referred students receive refunds through the agent.

Program Refund Schedule for 14 & 10 Week Intensive English Programs

Prior to 1st day of program (published start-date on the website)	Full refund of tuition (minus \$500 deposit)
1st day of program through end of first week of classes by close of business day (5:00pm Friday)	50% of tuition (minus \$500 deposit)
Week 2 of program classes and later	No refunds

Program Refund Schedule for the 4 Week General English Program

Prior to 1st day of program (published start-date on the website)	Full refund of tuition (minus \$100 nonrefundable application fee)
After the 1st day of program	No refunds
Week 2 of program classes and later	No refunds

All Other Programs-Refunds

Please refer to the Policies section found on the [Professional and Continuing Education \(PCE\)](#)

Special Circumstances - Program Withdrawal/Refunds

The following are acceptable reasons for withdrawal from the program before a student's period of study is completed: serious personal or family illness, severe financial difficulties which developed during enrollment in the program, visa problems, or a requirement by the government of sponsoring agency to return home. All of these reasons must be substantiated, in writing, by a recognized physician, a bank or immigration officer, or the sponsor, depending on the reason for withdrawal. All questions regarding withdrawal for special circumstances should be addressed to the Program Director. The Director will determine if a refund is warranted on a case-by-case basis.

Additional Information

Late Arrivals - Students who are given special permission to begin the term late are subject to the same policy. The policy is in effect from student's first day of term (as indicated by your Form I-20)* **Dismissal** - A student can be dismissed at any time during the term if she/he has an attendance problem, behavior problem, does not work up to the high standards of the Institute or does not pay tuition and fees. If it is deemed necessary to dismiss a student, no refund is granted. The withdrawal policy does not apply in this case. **Refund Requests** - All requests must be made in writing to: francinechemnick@sandiego.edu. You will receive a confirmation of your request. Approved refunds will take approximately 4-6 weeks to process. Refunds are issued in the same method of payment (check or charge) of payment, except in the case of bank wire payments. Refunds on payments made by bank wire are issued by check and sent by mail to the person or company that made the original payment. Tuition is not refunded to students who arrive late for the program, who leave because of homesickness, or who are dismissed from the program.



Contact

USD English Language Academy

5998 Alcalá Park, Avila Building

San Diego, CA 92110-2492

Monday-Friday, 8:30 am - 5:00 pm (PST)